

Cavan and Monaghan Education and Training Board

**Minutes of meeting of Principals held on
Thursday, 11 May, 2017 in the Garage Theatre at 10.00 a.m.**

<u>Present:</u>	Anne Conaghan Karen Fitzpatrick Ann Marie Lacey Patrick McArdle Thomas Sharkey	John Crotty Gerry Hand Moya Lynch Brendan Ó Dufaigh Mary Sheridan
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<u>In Attendance:</u>	John Kearney, CE Fiona Nugent	Paddy Flood, DOS Marie Traynor
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<u>Apologies:</u>	Fergal Boyle Fiona McGrath Maura Smith, APO	Sharon Magennis Berni Power, DOSD
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AGENDA

Circulars, Information and Updates

- ETB Affairs
- Risk Management
- CPD for School Leaders – June 2017
- Teacher Allocation Arrangements:
- Staff Handbook and Dress Code
- Dress Code
- Leave

Schools

- Year Head Training Programme: Content, Feedback and Actions:
- ICT Updates: Proposed system for 2017:
- Competency Based Interviews: Introducing CII to CMETB
- Junior Cycle Programme for 2017-2018
- School Leaders CPD- June 2017
- Wellbeing and Learning Working Group Feedback

Data Protection

Getting ready for the new General Data Protection Regulations (GDPR) May 2018 – policies and procedures will be reviewed and updated - training & support will be provided.

Freedom of Information

10 requests in 2016 and 7 so far this year.

An increasing number of parents are using FOI to get access to their child's records rather than using Data Protection. This means we have less time to process requests (20 working days rather than 40 days) and entitlements are different. However, on the plus side, FOI requests are more specific i.e. request specified documents whereas under Data Protection they can ask for 'everything you hold about me'.

FOI requests from journalists are also on the increase. Typical requests – spending over €20K, salaries over €100K, travel and subsistence paid, teacher allocation.

We have put a lot of information online via the FOI Publication Scheme on the website, hopefully to minimise such requests.

Information to Oireachtas Members

We have been requested to put in place procedures for supplying information to Oireachtas Members.

A dedicated email address has been set up oireachtasenquiries@cmetb.ie

If you receive any queries please direct them to this email address or to Fiona Nugent.

Legislation Update

• **Admissions Bill**

- Minister is engaging in a consultation process regarding the role of religion in school admissions – deadline extended to end March
- Not likely to be enacted before September 2017

Child Protection

Review of the Legal Island eLearning modules

- Some schools not yet completed
- 6 schools – Legal Island are waiting for staff details from Principal