

requests until ongoing SSE procedures are implemented.	Management and staff in carrying out their duties.	
Facilitation of open communication and collaboration between all stakeholders (e.g. periodic meetings between representatives of staff, parents and students to support open communication and collaboration).	The school is committed to enhancing the communication between all stakeholders.	16 <sup>th</sup> November, 2016
The ETB will ensure that members of the school community feel comfortable in their school.	The school has advised that there are procedures in place if this is not the case.	Ongoing
Dear [redacted] school that a lot and their voice is heard and they feel they can bring an element of say.		

The Board would like to acknowledge with thanks receipt of your letter dated the 18<sup>th</sup> October, and also your attendance at our most recent Board of Management meeting on the 20<sup>th</sup> October. I apologise for the delay in the response, but as I am sure you will appreciate the reply necessitated collaboration between a number of parties.

Shaun Purcell, Chief Executive, attended the first part of the Board of Management meeting on the 20<sup>th</sup> October. At that meeting Mr. Purcell expressed his firm commitment on behalf of MSL ETB to the school. Mr. Purcell also set a number of ways in which he and the ETB are providing practical support to the school.

The Board of Management share the Parents Association desire for excellent teaching and learning in a collaborative and supportive school environment at St. Joseph's.

Below, I will attempt to address each of the points that you have raised in your letter, and advise you as to who will be progressing these matters. You will note that many of these items will merit ongoing attention.

	Action & Responsibility	Time Frame
The ETB's commitment to the long term success of St. Joseph's CC. A written communication to be prepared and sent to all parents explaining the commitment of the ETB and its willingness to support the school on the various levels, teaching and learning, health and safety, infrastructure. It would also be beneficial for this commitment to be posted on the school website so that the wider community and prospective families could see the commitment.	The CE of MSLETB has expressed his firm commitment to St. Joseph's on a number of occasions, most recently on the 20 <sup>th</sup> October. This will be recorded as part of the agreed report of the BOM meeting which will be posted on the school web site.	11/16
The school will continue to be managed in the manner it has been in the past few months with quick and effective follow ups, open communication and exchange with the wider community.	School Management is committed to effective communication and will look to improve communications on an ongoing basis.	Ongoing
The school will continue to operate in a climate of collaboration, trust and respect, supported by the Mission of St. Joseph's Community College and experienced since February 2016. Changes in processes and policies (e.g. Code of Behaviour) adapted since February 2016 will	School Management is committed to the principles of collaboration, trust and respect. The Board will identify with the school the policies that should be reviewed next. The PA, and	Ongoing

requests until ongoing SSE procedures are implemented.	Management and staff in carrying out their duties.	
Facilitation of open communication and collaboration between all stakeholders (e.g. periodic meetings between representatives of staff, parents and students to support open communications and collaboration)	The school is committed to enhancing the communication between all stakeholders.	Ongoing
The ETB will ensure that members of the school community feel comfortable in their school environment, experience a school that is fair and even-handed, where their voice is heard and they feel they can have an element of say.	The school has advised that there are procedures in place if this is not the case.	Ongoing
Staff will be supported to encourage their continued levels of enthusiasm as evidenced in the last few months.	The Senior Management Team supports all School Management and staff in carrying out their duties.	Ongoing
Supports in line with the requirements of the Disability Act 2005 requiring independent assessment of individual needs, including individual needs, a related service statement and independent redress and enforcements for persons with disabilities.	The school provides all supports recommended and granted to individual students by the Special Education Needs Organiser. The school is committed to supporting all students including students with Special Needs as they strive to achieve their potential.	Ongoing
Provision of a Special Needs Working Group consisting of members of the School Community that would allow for ongoing improvements to the special needs of applicable students. We would welcome recommendations for the functions of this group. This is very important for our school in particular as we have received a number of recommendations that would support these students but the list is too exhaustive to include in this letter.	The School has an experienced and dedicated Special Needs Co-ordinator who works with the staff, SNA'S, students and parents to ensure that the needs of every student is met. All students that require a psychological assessment are identified and information is forwarded to NEPS with a view to assessments taking place when possible. The Special Needs Co-ordinator holds individual meetings with parents where appropriate and detailed records are kept on each pupil. IEPs are devised together with a term plan for pupils. Staff are briefed at the start of each year about the accommodations needed for each pupil concerned. Screening tests take place for all incoming first years in order to identify areas of concern.	Ongoing

